

**WESTHAVEN COMMUNITY SERVICES DISTRICT**  
Special Meeting Minutes  
July 12, 2023

**1. CALL TO ORDER**

Board President Verick called the meeting to order at 6:35 PM. In attendance were:

Board Members: Hankin, Verick, Cline, & Llanos

Absent: Swisher

Staff: Chandler, Rosenblatt

Guests: none

**2. PUBLIC COMMENT**

None at this time

**3. BUDGET RESOLUTIONS 2023-4, 2023-5:**

3.1 Resolution 2023-4 OPERATING BUDGET FOR FISCAL YEAR 2023-2024

**Discussion/Approval**

Verick moved to approve Resolution 2023-4, seconded by Cline.

3.2 Resolution 2023-5 RATES FOR WATER SERVICE (Amending Resolution 2022-8)

**Discussion/Approval**

Verick moved to approve Resolution 2023-5, seconded by Cline.

**6. ADJOURN**

Verick adjourned the meeting at 6:45 PM.

Respectfully Submitted,  
Christy Chandler  
WCSD Secretary

**WCSD RESOLUTION 2023-5**  
(Amending Resolution 2022-8)  
**RATES FOR WATER SERVICE**

BE IT RESOLVED, the Board of Directors of the Westhaven Community Services District hereby establishes the following rates for water service, to become effective for the billing due in August 2023:

**Monthly Base Rate (minimum rate) for each water service account**

**\$66.00**           The monthly base rate for each water service account shall be billed in advance.

**Monthly Commodity Rate for water consumed**

Commodity rates for water consumed during the monthly period prior to the month in which the bill is due shall be based upon meter readings obtained at approximately thirty-day intervals and shall be added to the base rate as follows:

**\$17.09 per 1,000 gallons billed in increments of 10 gallons**

**Monthly Rate for water service to the Westhaven Volunteer Fire Department**

Water shall be provided to the WVFD parcel free of charge.

**Monthly Rates for Private Fire Protection Service Connection**

Monthly charges for private fire protection water service connections shall be equal to the base rate shown above plus five (5) times the commodity rate shown above for all consumption recorded on the meter, except that no charge will be made for water used to extinguish fires where such fires have been reported to an official fire fighting agency and have also been reported to the District within forty-eight hours of their occurrence.

**Rates for fractions of a month**

When accounts are closed during a billing period the closing bill shall be the prorated portion of the current months' base rate plus the commodity charge based upon the meter reading on the closing day.

**Rate for water leak adjustments**

Per WCSD Resolution 2019-2 customers may request billing adjustments following water leaks. Adjustments will be made only under the conditions established by Resolution 2019-2 and at the rate shown below.

The adjustment will be calculated as 75% of the difference between the actual commodity charge for the billing periods affected by the leak (one or two billing periods) and the average monthly charge(s) based on the previous 12 months use or the longest period of the customer's use, if less than 12 months. Only one adjustment is allowed within a 12 month period.

**Budgetary effect of leak adjustments**

Based on analysis of leak adjustments granted from 2012-2022 an annual expense of \$2000 has been included in the operating budget for 2023-2024. This amount represents \$0.72 per customer per month in the commodity rates calculation.

**Annual rate adjustment**

The base and commodity rates shall be adjusted annually to provide, at a minimum, a balanced operating budget, including contributions to reserve funds, in the upcoming fiscal year. The Board may approve additional adjustments as needed to ensure responsible fiscal management of the District. Customers shall be notified, and a Public Hearing shall be conducted prior to adjustments taking effect.

PASSED, APPROVED, and ADOPTED this 12th day of July, 2023 by the following roll call vote:

AYES: Verick, Cline, Llanos, Hankin

NOES: None

ABSTAIN: None

ABSENT: Swisher



William Verick, President  
Westhaven Community Services District

ATTEST:



Christy Chandler, Secretary  
Westhaven Community Services District

