

**WESTHAVEN COMMUNITY SERVICES DISTRICT**  
Special Meeting Minutes  
March 10, 2021

**1. CALL TO ORDER**

Board President Verick called the meeting to order at 6:00 PM. In attendance were:

Board Members: Hankin, Verick, Cline, Swisher & Phipps

Absent: None

Staff: Rosenblatt & Levang

Guests: Tom Warnock

**2. PUBLIC COMMENT**

None at this time

**3. REPORT FROM THE SPECIAL COMMITTEE ON REVIEWING OF THE TA WATER TREATMENT PLANT AND WELL TRANSMISSION LINE PROJECT PRELIMINARY ENGINEERING REPORT DRAFT**

**3.1** Report from the special committee on meetings with the Division of Drinking Water, Pace Engineering and General Manager for the review and overview of the proposed Technical Assistance water treatment plant and well transmission line project. Hankin and Swisher to report.

Tuesday, March 9<sup>th</sup> Swisher and Hankin met with Barry Sutter and Scott Gilbreath, who are both with the California Water Resources Control Board's Division of Drinking Water ("the State"). The main thing Swisher and Hankin wanted to talk about was the State's confidence in Pace Engineering and the draft water treatment plan it has developed. Sutter and Gilbreath are very confident; they like the plan, and they think it will succeed. Hankin added that they, Sutter and Gilbreath, gave some assurance (but no guarantee) that the State will fund the draft plan. Swisher and Hankin noted that Sutter and Gilbreath are regulators, not funders, and that the District would need to talk to the State Division of Financial Assistance about funding for the Plan. Hankin talked to Malley Vue, State Division Financial Assistance, earlier and was told the State can never give 100% assurance. Discussion ensued, Hankin suggested waiting to hear Tom Warnock's presentation, before further discussion.

Hankin and Swisher also reported having a conversation with Tom Warnock. He walked them through the report and went over the water increases. Swisher thinks the report was amazingly detailed and well written. Verick noted, and Phipps expressed concern, that the report was pointing us in only one direction without giving alternative options. There was discussion of the wells' capacity to produce enough water, water leaks and new water lines.

**4. MEETING WITH PACE ENGINEERING ABOUT DRAFT PRELIMINARY ENGINEERING REPORT**

Tom Warnock gave the board a PowerPoint presentation explaining the preliminary engineering report. There was discussion regarding what the District would be approving and committing itself to. Rosenblatt explained we are approving the engineering report and approving submitting it to the State. Approval at this stage would mean that WCSD approves the concept but is not yet committing itself to actually accepting funds and implementing the project. Once the report is sent to the State it will go out for public comment. Once the comment period has expired, the State will accept the preliminary report as the final report. Warnock said that the District has spent only one half of the TA Grant funds. The board thanked Warnock for the informative presentation.

**5. DISCUSSION BY BOARD ON HOW TO PROCEED**

There was little discussion after Tom Warnock left the meeting. The WCSD Board expressed its gratitude for Warnock's clear, direct and easy to understand presentation.

Verick moved to approve sending the preliminary Engineering Report to the State Finance Division and the State Division of Water Board. Seconded by Phipps; all approved.

The board thanked Rosenblatt for all his efforts.

**6. ADJOURN**

Verick adjourned the meeting at 9:05 PM.

Respectfully Submitted,

*R. Levang*

Roxanne Levang  
WCSD Secretary