

**WESTHAVEN COMMUNITY SERVICES DISTRICT**  
Special Meeting Minutes  
March 3, 2021

**1. CALL TO ORDER**

Board President Verick called the meeting to order at 6:30 PM. In attendance were:

Board Members: Hankin, Verick, Cline, Swisher & Phipps

Absent: None

Staff: Rosenblatt & Levang

Guests: None

**2. PUBLIC COMMENT**

None at this time

**3. FORMATION OF A SPECIAL COMMITTEE FOR REVIEW OF THE TECHNICAL ASSISTANT WATER TREATMENT PLANT AND WELL TRANSMISSION LINE PROJECT DRAFT.**

Rosenblatt started the meeting saying that he sent the board the administrative draft from the pilot study. Rosenblatt said that he is looking at the big picture for solving the districts water quality and operational problems. Rosenblatt told the board that he called the special meeting because he wants to form a committee to more extensively review the plan and meet with Tom Warnock, PACE Engineer, to ask the hard questions prior to the March 10<sup>th</sup> special meeting project presentation. Rosenblatt requested Swisher, for the committee, because of his technical background and Hankin as the Board Finance Officer. March 10<sup>th</sup>, at the Special Meeting, Tom Warnock will give the board a presentation and he will be available to answer questions prior to finalizing and submitting the report to the State on March 15<sup>th</sup>. Rosenblatt said the board only needs to review the first 90 pages of the preliminary report for project ground water blending and sampling data. Rosenblatt is requesting the board review and digest the report prior to Warnock's presentation on March 10. Verick request the committee provide the board with an assessment of the committee's opinions to help them base their understanding and to help formulate further questions. Cline ask for the preliminary basic design and discussion of strengths and weaknesses. It was clarified that the draft document being reviewed by the board will be used to apply for a construction grant.

Verick moved to appoint Swisher and Hankin to form a committee and for them to provide the board an assessment one day before the March 10<sup>th</sup> special meeting. Seconded by Cline, all approved.

Hankin requested delaying the meeting with Warnock until Tuesday, March 9<sup>th</sup>. It was decided that the board will meet at 6:00 p.m. on March 10<sup>th</sup> to prepare discussion points and questions prior to Warnock joining the group at 7:00 p.m. to give a presentation and answer questions. Verick reminded the group to do their homework of reading the 90 page preliminary report. Rosenblatt said for the board to contact the committee if they have any questions.

**4. ADJOURN**

Verick adjourned the meeting at 6:50 PM.

Respectfully Submitted,

Roxanne Levang  
WCSD Secretary

