

WESTHAVEN COMMUNITY SERVICES DISTRICT
Special Meeting Minutes
May 5, 2022

1. CALL TO ORDER

Board President Verick called the meeting to order at 6:37 PM. In attendance were:

Board Members: Verick, Hankin, Swisher, Cline & Llanos

Absent: None

Staff: Rosenblatt & Levang

Guests: None

2. PUBLIC COMMENT

None at this time

3. ADOPTION OF DRAFT 2022-2023 BUDGET

3.1 Adoption of Draft 2022-2023 Budget-Rosenblatt gave an overview of the budget. The expense amounts were based on actual expenses and estimated increases. The cost of the new shop roof was excluded. There was discussion of inflation greater than what is anticipated due to the war in Ukraine and international sanctions. Verick questioned if we could approve a revised budget mid-year. Swisher responded saying he believed we could if we gave the customers the proper 45 day notification.

Llanos asked for clarification as to why the projected annual gallons sold at the bottom of the second page of the budget was the same as the previous year. There was discussion of why it had not changed and how it affects the budget. It was agreed that the method for projecting annual gallons sold would be to calculate the average of the previous five years, less the COVID year due to shutdowns. The projected annual gallons sold was changed to 7,137,300. The formula for Monthly Commodity Expense, row D134 was corrected to 205 meters from 204 meters. These changes changed the % increase to customers monthly base rate expense from 7.10% to 6.64% and the commodity rate charge per 1000 gallons from 11.09% to 5.02%.

The formulas in column E rows 42, 43, 44 and 81 were corrected, the corrections did not change the bottom line on the budget amounts.

Hankin moved to approve the budget as revised. Seconded by Cline; all approved.

There was further discussion of changes of the wage spreadsheet. Cline asked how the COLA is determined. Swisher said it was a ten year running average of the annual Social Security COLA and the California CPI. Hankin asked about the amount subtracted from Rosenblatt's annual salary. Rosenblatt explained that was the amount estimated to be paid by the DWR Grant. Cline requested that columns K and L be deleted since there were not any amounts in those columns, and to combine Operator 1 Butterworth 21-22 budget amounts with Operator 1 Whitlow-Hewett 22-23, reducing unnecessary columns. There were a number of typo errors corrected as well.

20. ADJOURN

Verick adjourned the meeting at 7:43 PM.

Respectfully Submitted,

Roxanne Levang
WCSD Secretary