

RESOLUTION 91-4

A RESOLUTION ESTABLISHING A SAFETY POLICY
FOR THE WESTHAVEN COMMUNITY SERVICES DISTRICT

WHEREAS, the Westhaven Community Services District is required by law (Labor Code Section 6400) to provide a safe and healthful workplace for their employees; and

WHEREAS, Title 8 of the California Code of Regulations (CCR) requires every California employer to have an effective injury and illness prevention program in writing that must be in accord with T8 CCR Section 3203 of the General Industry Safety Orders; and

WHEREAS, the Westhaven Community Services District as a member of the Special District Risk Management Authority (SDRMA) is required to develop and implement a safety policy; and

WHEREAS, the Westhaven Community Services District holds that the public and its employees are its greatest asset,

NOW, THEREFORE, BE IT RESOLVED, as follows:

SECTION 1. The WCSD Board of Directors are committed to the maintenance and promotion of public and employee safety at all times and in conduct of all operations of the District.

SECTION 2. In all assignments, the health and safety of both the public and the employees must be the utmost consideration.

SECTION 3. The WCSD Board of Directors and its employees are directed to make safety a matter of continuing concern and attention, equal in importance with all other operational considerations. A two way system of communication will enable management to inform employees of new safety policy procedures and employees to inform the WCSD Board of Directors of any hazards in the workplace.

SECTION 4. Reviews of operations should include consideration of problems and errors that could occur with respect to the environment, use of equipment, job procedures, and personnel assignments.

SECTION 5. Inasmuch as accidents are unplanned events, the District recognizes that proper planning can control accidents, most of which are preventable. The District shall initiate such preplanning as is necessary to minimize unsafe acts, contain environmental hazards, and control unsafe conditions. Accidents themselves should be thoroughly investigated in order to understand why the accident occurred and what actions can be taken to preclude recurrence.

Resolution 91-4

SECTION 6. The District recognizes that continual emphasis on safety, has been shown to significantly reduce injuries, property damage, and work interruptions. The District charges every employee with a responsibility to support and cooperate with the District's safety program. All employees are expected, as a condition of employment, to adopt the concept that the safe way to perform a task is the most efficient and the only acceptable way to perform it. Safety adherence and performance shall be considered as important measures of employee performance evaluations.

SECTION 7. The District Manager shall organize and be responsible for the regular functioning of a Safety Committee which shall meet periodically and maintain as a part of the public record the minutes of its meetings. The Safety Committee shall (a) Create and maintain an active interest in safety; (b) Serve as a means of safety and health communications; (c) Provide for safety inspections and development and implementation of methods for elimination of hazards and prevention of accidents; (d) Provide information and training for improvement of safety and loss prevention programs; (e) Monitor implementation of and compliance with safety recommendations and enhancements.

PASSED, APPROVED and ADOPTED at a regular meeting of the Board of Directors of the Westhaven Community Services District on the fifteenth day of July 1991, by the following roll call vote:

AYES: Berman, Allan, DeMarinis

NOES: 0

ABSTAIN: 0

ABSENT: Ruth, Crooke

Joan Berman, President

ATTEST:

Debra Ryerson, Secretary

SECRETARY'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution 91-4 passed, approved and adopted at a regular meeting of the Board of Directors of the Westhaven Community Services District, Westhaven, California, held on the fifteenth day of July, 1991, by the following roll call vote:

AYES: Berman, Allan, DeMarinis

NOES: 0

ABSTAIN: 0

ABSENT: Ruth, Crooke

Debra Ryerson, Secretary