

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

OCTOBER 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, October 16th, at 6:30 p.m. at the Westhaven Fire Hall, 446 Sixth Avenue.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.
Members of the public are invited to comment on any matter within the authority of the WCSD.
Comments may also be offered during the discussion of any item on the agenda.
Board discussion of matters not appearing on the published agenda is prohibited by law.
3. **AMEND / APPROVE ORDER OF AGENDA ITEMS**
4. **AMEND / APPROVE MINUTES**
 - 4.1 September 18th 2019 - Regular meeting minutes **Discussion/Approval**
5. **FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS**
 - 5.1 Directors' Report – monthly billing and collections **Discussion**
 - 5.2 Water consumption and Sales – **Discussion**
 - 5.3 Income / Expense Report -**Discussion**
 - 5.4 Finance Officer's Recommendations – **Discussion**
 - 5.5 Treasurer's Report and Recommendations – **Discussion**
 - 5.6 August's warrants – **Discussion/Approval**
 - 5.7 Update on summary of Prop 84 Grant Balances **Discussion**
6. **MANAGER'S REPORT**
 - 6.1 Water loss two system leaks: one at Kahlstrom near 7th 8/31 and one in the Pressure Reducing Valve box at Westhaven Drive and Scenic Drive 9/30
 - 6.2 Districts provision of service during the 10-9 to 10-11 power shutdown
7. **ONGOING DISCUSSION OF SHN DBP PLANNING GRANT PROPOSAL**
 - 7.1. Latest Version of SHN proposal for planning grant: proposed scope of work, estimated costs and path forward – **Discussion/Approval**
 - 7.2 Report on additional phone conversations with PACE engineering firm in Redding .**Discussion**
8. **DISTRICCT WEB PAGE UPDATE**
 - 8.1 Update on progress of district website collaboration with Humboldt Access - **Discussion**
9. **WATER PLANT NAMING**
 - 9.1 Water plant naming and signage: Verick update – **Discussion/Approval**
10. **ADU UPDATE**
 - 10.1 Update on inquiries into the ADU issue. **Discussion**
11. **ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS**
12. **CLOSED SESSION: 12 MONTH EVALUATION OF DISTRICT MANAGER.**
13. **ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **November20th, 2019**.
This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.
Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.