

WESTHAVEN COMMUNITY SERVICES DISTRICT

P.O. Box 2015 (446 B 6th Ave. Westhaven) Trinidad CA 95570 (707) 677-0798 wcsd@suddenlinkmail.com



REGULAR MONTHLY BOARD MEETING AGENDA

DECEMBER 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, December 18th, at **6:30 p.m.** at the Westhaven Fire Hall, 446 Sixth Avenue.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue. Members of the public are invited to comment on any matter within the authority of the WCSD. Comments may also be offered during the discussion of any item on the agenda. Board discussion of matters not appearing on the published agenda is prohibited by law.
- 2. AMEND / APPROVE ORDER OF AGENDA ITEMS**
- 4. AMEND / APPROVE MINUTES**
 - 4.1 November 20, 2019 - Regular meeting minutes **Discussion/Approval**
- 5. ANNUAL ELECTION OF BOARD OFFICERS**
 - 5.1 President
 - 5.2 Vice President
 - 5.3 Finance Officer
 - 5.4 Safety Committee Member
- 6. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS**
 - 6.1 Directors' Report – monthly billing and collections — **Discussion**
 - 6.2 Water consumption and Sales – **Discussion**
 - 6.3 Income / Expense Report - **Discussion**
 - 6.4 Finance Officer's Recommendations – **Discussion**
 - 6.5 Treasurer's Report and Recommendations – **Discussion**
 - 6.6 December's warrants – **Discussion/Approval**
 - 6.7 Update on summary of Prop 84 Grant Balances — **Discussion**
- 7. MANAGER'S REPORT**
 - 7.1 Water loss: no significant system leaks, 3 customer leaks **Discussion**
 - 7.2 District's provision of service during the November 26th through 28th power outage— **Discussion**
 - 7.3 California Special District Association Humboldt Chapter meeting and officer elections update **Discussion**
 - 7.4 Managers Performance objectives **information only**
- 8. BOARD SEAT VACANCY**
 - 8.1 Moon is resigning from the board effective 1-15-2020. Discuss plan to appoint a replacement – **Discussion/Approval**
- 9. POLICY DISCUSSION ON DONATIONS TO ROAD FUND COMMITTEES**
 - 9.1 Resolution 2019-6 Discussion of draft resolution for donations to road committees for maintenance of private roads that WCSD staff use for access to WCSD facilities - **Discussion/Approval**
 - 9.2 Access route map
- 10. ONGOING DISCUSSION OF SHN DBP PLANNING GRANT PROPOSAL**
 - 10.1. Application has been submitted— **Discussion**
 - 10.2 Request for extension of compliance order compliance date
 - 10.3 Update on ongoing conversation with Pace engineering and Waterworks engineering – **Discussion**
- 11. DISTRICT WEB PAGE UPDATE**
 - 11.1 Update on progress of district website collaboration with Humboldt Access — **Discussion**
- 12. ADU UPDATE**
 - 12.1 Update on inquiries into the ADU issue— **Discussion**
- 13. WATER PLANT NAMING**
 - 13.1 Water plant naming and signage: Verick update – **Discussion/Approval**
- 14. ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS**
- 15. CLOSED SESSION: MANAGER'S INPUT ON STAFF PERFORMANCE REVIEW**
- 16. ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **January 15th, 2020**.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities. If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.