

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

FEBRUARY 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, February 20th, at 6:30 p.m. at the Westhaven Fire Hall, 446 Sixth Avenue.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B 6th Avenue.
Members of the public are invited to comment on any matter within the authority of the WCSD.
Comments may also be offered during the discussion of any item on the agenda.
Board discussion of matters not appearing on the published agenda is prohibited by law.
3. **AMEND / APPROVE ORDER OF AGENDA ITEMS**
4. **RECOGNITION OF JAMIE VINCENT FOR SERVICE TO DISTRICT**
 - 4.1 Presentation and discussion by board of recognition of service by Jamie Vincent to the Westhaven Community Services District.
5. **AMEND / APPROVE MINUTES**
 - 5.1 December 19th 2018 - Regular meeting minutes **discussion / approval**
6. **LEAK ADJUSTMENT POLICY REVIEW**
 - 6.1 Leak Adjustment Policy review: Leaks over 2 billing cycles currently only eligible for adjustment for greater loss month, other revisions? **discussion / approval**
7. **FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS**
 - 7.1 Directors' Report – monthly billing and collections - **discussion**
 - 7.2 Water consumption and Sales – **discussion**
 - 7.3 Income / Expense Report - **discussion**
 - 7.3.1. Budget analysis Levang. **discussion**
 - 7.4 Finance Officer's Recommendations – **discussion / approval**
 - 7.5 Treasurer's Report and Recommendations – **discussion / approval**
 - 7.6 January's warrants – **discussion / approval**
8. **MANAGER'S REPORT**
 - 8.1 Water loss – update no leaks in January
 - 8.2 Project Updates
 - 8.2.1 DBP Project
 - 8.2.1.1 Well project update
 - 8.3 NCRP: Prop 1 funded project for 2nd ave. and possibly railroad ave. culvert and waterline replacement. Joint application with City of Trinidad **discussion / approval**
 - 8.4 Proposed Resolution 2019-1 Resolution thanking Tim Crowley and North Coast Fabricators for the gift of the 2 parcels 514-132-007&514-132-008 for the Well / Disinfection By product reduction project. **On hold**
 - 8.5 Template for District website; Update: Access Humboldt **On hold**
 - 8.6 Timber Cruise: Verick suggestions for contractors? **discussion / approval**
 - 8.7 NO COST Defensible Space and Road Clearance at the Water Plant update **discussion**
9. **ELECTION OF BOARD OFFICERS**
 - 9.1 Election of Board Officers. **discussion / approval**
10. **COUNTY ZONING UPDATE AND FUTURE COMMUNITY PLANNING MEETINGS**
 - 10.1: Report on 2/7/2019 County Zoning meeting at Westhaven Firehall: Hankin, Verick and Rosenblatt
 - 10.1.2 District's potential role in facilitating future "Community Plan" planning meetings in cooperation with Humboldt County Planning Department. **discussion / approval**
11. **RESOLUTION 2019.1 NOTIFICATION OF REGULAR MEETING**
 - 11.1 Notification of Regular meeting Replacing Resolution 2000-2 time change from 7:30 p.m. to 6:30 pm **discussion / approval**
12. **WATER PLANT NAMING**
 - 12.1 Water Plant naming and signage. **discussion / approval**
13. **NEW ITEMS FROM MEMBERS OF THE BOARD**
14. **ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month. The next Regular Meeting will be **March 20, 2019**.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

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The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.