

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

MARCH 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, March 20th, at 6:30 p.m. at the Westhaven Fire Hall, 446 Sixth Avenue.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B 6th Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. WELL DBP PROJECT UPDATE

4.1 Discussion with SHN planner about importance of fulfilling CEQA and Biological studies prior to funding award to ensure timeliness of permitting process to be as ready as possible when funding would be granted. Post application work outside of the scope of the funding application work contract would be needed for this stage. **discussion / approval**

5. AMEND / APPROVE MINUTES

5.1 February 20th 2019 - Regular meeting minutes **discussion / approval**

6. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

6.1 Directors' Report – monthly billing and collections - **discussion**

6.2 Water consumption and Sales – **discussion**

6.3 Income / Expense Report - **discussion**

6.4 Finance Officer's Recommendations – **discussion / approval**

6.5 Treasurer's Report and Recommendations – **discussion / approval**

6.6 February's warrants – **discussion / approval**

7. MANAGER'S REPORT

7.1 Water loss – update no major system leaks in February 2 customer leaks.

7.2 Project Updates

7.2.1 DBP Project

7.2.1.1 Well project update

7.3 NCRP: Prop 1 funded project for Railroad Avenue culvert replacement and additional waterline replacement. Joint application with City of Trinidad **Update discussion**

7.4 Proposed Resolution 2019-1 Resolution thanking Tim Crowley and North Coast Fabricators for the gift of the 2 parcels 514-132-007&514-132-008 for the Well / Disinfection By product reduction project. **On hold**

7.5 Template for District website; **Update:** Access Humboldt **discussion**

7.6 Timber Cruise: attempting to secure contractor. **Update discussion / approval**

7.7 NO COST Defensible Space and Road Clearance at the Water Plant update **discussion**

8. COUNTY ZONING UPDATE AND FUTURE COMMUNITY PLANNING MEETINGS

8.1.2 District's potential role in facilitating future "Community Plan" planning meetings in cooperation with Humboldt County Planning Department. Meeting scheduled for late March or early April with Fieldbrook CSD General Manager Rick Hanger **discussion**.

9. LEAK ADJUSTMENT POLICY REVIEW

9.1 Leak Adjustment Policy review: Leaks over 2 billing cycles currently only eligible for adjustment for greater loss month, other revisions? Hankin: **Postponed discussion / approval**

10. WATER PLANT NAMING

10.1 Water Plant naming and signage: Verick update **discussion / approval**

11. NEW ITEMS FROM MEMBERS OF THE BOARD

12. ADJOURN

Regular Meetings of the Board occur on the 3rd Wednesday of the month. The next Regular Meeting will be **April 17th, 2019**.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

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The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities. If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.