

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

JULY 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, July 17th, at 6:30 p.m. at the Westhaven Fire Hall, 446 Sixth Avenue.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. RESOLUTION 2019.3

4.1 Presentation of Resolution thanking Tim Crowley for gift of property adjacent to well parcel **discussion /**

5. AMEND / APPROVE MINUTES

5.1 June 19thth 2019 - Regular meeting minutes **discussion / approval**

6. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

6.1 Directors' Report – monthly billing and collections - **discussion**

6.2 Water consumption and Sales – **discussion**

6.3 Income / Expense Report - **discussion**

6.4 Finance Officer's Recommendations – **discussion / approval**

6.5 Treasurer's Report and Recommendations – **discussion / approval**

6.6 June's warrants – **discussion / approval**

6.7 Umpqua Bank Merchant Program Credit/Debit Card payments. **discussion / approval**

6.8 Update on summary of Prop 84 Grant Balances **discussion**

7. MANAGER'S REPORT

7.1 Water loss – update one major system leak and one minor one. .

7.2 Project Updates

7.2.1 DBP Project

7.2.1.1 Well project update

~~11.4 Requests for proposal for Sand filter re-sanding and new Roof for shop~~

~~11.4.1 Request for bid proposal for Re-sanding of slow sand filter. discussion / approval~~

~~11.4.2 Request for bid proposal for Replacement of shop roof at water plant discussion / approval~~

SHN PROPOSAL

8. ONGOING DISCUSSION OF

8.1 Discussion of possible impacts at the new parcels to facilitate access of well drilling rigs and potential removal of trees and any ground disturbance. Discussion of community meeting for purpose of outreach for this work. **discussion / approval**

8.2. Discussion of SHN proposal for planning grant contract proposed scope of work and estimated costs and path forward **discussion**

9. WATER ALLOTMENTS ON UNBUILDABLE PARCELS

9.1 Discussion of Districts position on what role the District might take in connecting owners of unbuildable parcels with water allotments with those property owners who would like to have one. **discussion / approval**

10. COMMUNITY MEETING

10.1 Further discussion of proposal for a Community outreach meeting to discuss District activities and operations with the Customers and Community **discussion / approval**

11. WATER PLANT NAMING

11.1 Water Plant naming and signage: Verick update **discussion / approval**

12. NEW ITEMS FROM MEMBERS OF THE BOARD

13. ADJOURN

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **August 21st, 2019**.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.

If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.