

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

JULY 2019

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, August 21st, at 6:30 p.m. at the Westhaven Fire Hall, 446 Sixth Avenue.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. AMEND / APPROVE MINUTES

4.1 July 17th 2019 - Regular meeting minutes **discussion / approval**

4.2 August 7th 2019 Special meeting minutes **discussion / approval**

5. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

5.1 Directors' Report – monthly billing and collections - **discussion**

5.2 Water consumption and Sales – **discussion**

5.3 Income / Expense Report - **discussion**

5.4 Finance Officer's Recommendations – **discussion / approval**

5.5 Treasurer's Report and Recommendations – **discussion / approval**

5.6 July's warrants – **discussion / approval**

5.7 Update on summary of Prop 84 Grant Balances **discussion**

6. MANAGER'S REPORT

6.1 Water loss –No major system leaks. .

6.2 Project Updates

6.2.1 DBP Project

6.2.1.1 Well project update

6.3 Letter from Don Allen

6.3.1 Letter from Don Allen regarding Mail delivery and Shut off **discussion**

7. ONGOING DISCUSSION OF SHN PROPOSAL

7.1. Discussion of SHN proposal for planning grant contract proposed scope of work and estimated costs and path forward **discussion/approval**

7.2 Report on meeting with Oscar Larsen and Associates Engineering firm in Eureka about our project. . **discussion / approval**

8. DISTRICT WEB PAGE UPDATE

8.1 Update on progress of district website collaboration with Humboldt **Access discussion**

9. WATER ALLOTMENTS ON UNBUILDABLE PARCELS UPDATE

9.1 Discussion of Districts position on what role the District might take in connecting owners of unbuildable parcels with water allotments with those property owners who would like to have one. **discussion / approval**

10. COMMUNITY MEETING

10.1 Further discussion of proposal for a Community outreach meeting to discuss District activities and operations with the Customers and Community **discussion / approval**

11. WATER PLANT NAMING

11.1 Water Plant naming and signage: Verick update **discussion / approval**

12. RESOLUTION 2019.3 UPDATE

12.1 Update on presentation of Resolution thanking Tim Crowley for gift of property adjacent to well parcel **discussion**

13. ADU UPDATE

13.1 Update on inquiries into the ADU issue . **discussion / approval**

14. NEW ITEMS FROM MEMBERS OF THE BOARD

15. ADJOURN

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **September 18th, 2019**.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.