

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

FEBRUARY 2020

The regular meeting of the Board of Directors of the Westhaven Community Services District
Wednesday, February 12th, at **6:30 p.m.** at the Westhaven Fire Hall, 446 Sixth Avenue.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.
Members of the public are invited to comment on any matter within the authority of the WCSD.
Comments may also be offered during the discussion of any item on the agenda.
Board discussion of matters not appearing on the published agenda is prohibited by law.
3. **AMEND / APPROVE ORDER OF AGENDA ITEMS**
4. **REVIEW OF LEAK ADJUSTMENT POLICY AND BERRY LEAK ADJUSTMENT REQUEST**
 - 4.1 Review of leak adjustment policy and consideration of Berry leak adjustment request **Discussion/Approval**
5. **AMEND / APPROVE MINUTES**
 - 5.1 January 15th 2019 - Regular meeting minutes. **Discussion/Approval**
6. **FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS**
 - 6.1 Directors' Report – monthly billing and collections. **Discussion**
 - 6.2 Water consumption and Sales. **Discussion**
 - 6.3 Income / Expense Report - **Discussion**
 - 6.4 Finance Officer's Recommendations. **Discussion**
 - 6.5 Treasurer's Report and Recommendations. **Discussion**
 - 6.6 January's warrants. **Discussion/Approval**
 - 6.7 Update on summary of Prop 84 Grant Balances. **Discussion**
7. **MANAGER'S REPORT**
 - 7.1 Water loss: no system leaks **Discussion**
8. **BOARD SEAT VACANCY**
 - 8.1 Review applications for appointment of a replacement board member. **Discussion/Approval**
9. **ONGOING DISCUSSION OF SRF DBP PLANNING GRANT**
 - 9.1. Notes from January 9 meeting of Coriell, Rosenblatt and Humboldt County Planning Dept. **Discussion**
 - 9.2 Update on SHN activities required to secure permits for well drilling. **Discussion/Approval.**
 - 9.3 Update on ongoing conversation with Pace Engineering and Waterworks. **Discussion**
10. **DISTRICT WEB PAGE UPDATE**
 - 10.1 Draft WCSD web page design and content. **Discussion**
11. **WATER PLANT NAMING**
 - 11.1 Water plant naming and signage: Verick update. **Discussion/Approval**
12. **ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS**
13. **ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **February 12th, 2020.**
This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.

Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.