

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

AUGUST 2020

The regular meeting of the Board of Directors of the Westhaven Community Services District **Wednesday August 19th, at 6:30 p.m. Due to the coronavirus pandemic, until further notice, this and upcoming WCSD Board meetings will be held virtually using ZOOM.**

How to Attend via ZOOM:

1. By computer or cellphone:

Download Zoom on your device. Then Join Zoom Meeting at <https://humboldtstate.zoom.us/j/96372805026>

2. By phone (audio only): Dial (408)638-0968. At the prompt, enter the following meeting ID code:
963 728 05026

How to Submit Public Comment:

Members of the public may provide public comment before and during the meeting by sending email comments to the WCSD Manager at prosenblatt.wcsd@suddenlinkmail.com Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board President's discretion. If a comment is received after an agenda item is heard, but before the close of the meeting, the comment will be included as a part of the written record of the meeting but will not be read into the record during the meeting.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. AMEND / APPROVE MINUTES

4.1 July 15th 2020 meeting minutes. **Discussion/Approval**

4.2 July 29th 2020 special meeting minutes **Discussion/Approval**

5. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

5.1 Directors' Report – monthly billing and collections. **Discussion**

5.2 Water consumption and Sales. **Discussion**

5.3 Income / Expense Report – **Discussion**

5.3.1 New Well Report . **Discussion**

5.4 Finance Officer's Report.

5.5 Treasurer's Report and Recommendations. **Discussion**

5.6 July's warrants. **Discussion/Approval**

6. MANAGER'S REPORT

6.1 Water loss: small system leak **Discussion**

6.2 Update on Prop 84 grant status:

- Last final report has been accepted by the state waiting for final payment in the new fiscal year. **Discussion**
- 6.3 District's COVID 19 response: credit card payments **Discussion**
- 6.4 8/3/2020 CSDA meeting work on county wide Mutual Aid agreement for CSD's and Cities. **Discussion**
- 6.5 8/3/2020 Trinidad Bay Watershed council meeting Brief report. **Discussion**

7. **DISTRICT WEB PAGE UPDATE**

- 7.1 Revised WCSD web page design and content. Time to make public? Hankin to Lead. **Discussion/ Approval**

8. **ONGOING DISCUSSION OF SRF DBP PLANNING GRANT**

- 8.1 Update on SHN activities required to secure permits for well drilling. **Discussion**
- 8.2 Update on progress for Well site 3 with LACO for Bio and wetland study. **Discussion**

9. **TECHNICAL ASSISTANCE GRANT FROM DEPT OF FINANCIAL ASSISTANCE**

- 9.1 Update on status and scope of technical assistance grant from DFA. **Discussion**

10. **WATER ALLOTMENT TRANSFER APPLICATION**

- 10.1 Water allotment transfer application for Hakenen. From APN 514-061-004 @931 Kingdom Rd to APN @ 847 9th Avenue. The property @ 847 9th is on the 401 list and has received emergency water deliveries. Meter and backflow prevention installed. Staff recommendation is for approval of allotment transfer **Discussion/ Approval**

11. **TWO CREEKS WATERSHED CONCEPTUAL AREA PROTECTION PLAN**

- 11.1 Two Creeks watershed conceptual area protection plan and the Westhaven Community Services District's potential role in holding land for open space, habitat and trails in the watershed and riparian corridor of the Two Creeks watershed. Including facilitating with stakeholders in creating conservation easements. **Discussion/Approval**

12. **ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS**

13. **ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **September 16th, 2020**.and will be held via Zoom details will be in the agenda. This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall. Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities. If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.