

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

SEPTEMBER 2020

The regular meeting of the Board of Directors of the Westhaven Community Services District **Wednesday September 16th, at 6:30 p.m. Due to the coronavirus pandemic, until further notice, this and upcoming WCSD Board meetings will be held virtually using ZOOM.**

How to Attend via ZOOM:

1. By computer or cellphone:

Download Zoom on your device. Then Join Zoom Meeting at

<https://humboldtstate.zoom.us/j/95890443342?pwd=TTV1QUlwcGJZV3NYQk9FNmVTa2Rwdz09>

2. By phone (audio only): Dial (408)638-0968. At the prompt, enter the following meeting ID code: 958 9044 3342

How to Submit Public Comment:

Members of the public may provide public comment before and during the meeting by sending email comments to the WCSD Manager at prosenblatt.wcsd@suddenlinkmail.com Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board President's discretion. If a comment is received after an agenda item is heard, but before the close of the meeting, the comment will be included as a part of the written record of the meeting but will not be read into the record during the meeting.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. AMEND / APPROVE MINUTES

4.1 August 19, 2020 meeting minutes. **Discussion/Approval**

5. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

5.1 Directors' Report – monthly billing and collections. **Discussion**

5.2 Water consumption and Sales. **Discussion**

5.3 Income / Expense Report. **Discussion**

5.3.1 Updated Well Report . **Discussion**

5.4 Finance Officer's Report.

5.5 Treasurer's Report and Recommendations. **Discussion**

5.6 August's warrants. **Discussion/Approval**

6. MANAGER'S REPORT

6.1 Water loss: small system leak. **Discussion**

6.2 Update on Prop 84 grant status: Final report has been accepted by the State; waiting for final payment. **Discussion**

- 6.3 District's COVID 19 response: credit card payments. **Discussion**
- 6.4 Resolution for Woodworth's identification of leak location, start a (annual ?) friend of the district award?
Discussion/ Approval

7. PROCEDURES FOR TRANSFER OF ALLOTMENTS. Review of current ordinance. **Discussion**

8. DISTRICT WEB PAGE UPDATE

- 8.1 Revised WCSD web page design and content. Time to make public? Hankin to Lead. **Discussion/ Approval**

9. ONGOING DISCUSSION OF SRF DBP PLANNING GRANT

- 9.1 Update on SHN activities required to secure permits for well drilling. **Discussion**
- 9.2 Update on progress for Well site 3 with LACO for CDP#2. **Discussion**

10. TECHNICAL ASSISTANCE GRANT FROM DEPT OF FINANCIAL ASSISTANCE

- 10.1 Update on status and scope of technical assistance grant from DFA. **Discussion**

11. ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS

12. ADJOURN

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **October 21, 2020**, and will be held via Zoom. Details will be in the agenda. This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.