

WESTHAVEN COMMUNITY SERVICES DISTRICT

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REGULAR MONTHLY BOARD MEETING AGENDA

October 2020

The regular meeting of the Board of Directors of the Westhaven Community Services District will be held **Wednesday October 21, at 6:30 p.m. Due to the coronavirus pandemic, until further notice, this and upcoming WCSD Board meetings will be held virtually using ZOOM.**

How to Attend via ZOOM:

1. By computer or cellphone:

Join Zoom Meeting at <https://humboldtstate.zoom.us/j/84672410852>

2. By phone (audio only):

Dial (408)638-0968. At the prompt, enter the following meeting ID code: 846 7241 0852

How to Submit Public Comment:

Members of the public may provide public comment before and during the meeting by sending email comments to the WCSD Manager at prosenblatt.wcsd@suddenlinkmail.com Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board President's discretion. If a comment is received after an agenda item is heard, but before the close of the meeting, the comment will be included as a part of the written record of the meeting but will not be read into the record during the meeting.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. AMEND / APPROVE MINUTES

4.1 September 16, 2020 meeting minutes. **Discussion/Approval**

5. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

5.1 Directors' Report – monthly billing and collections. **Discussion**

5.2 Water consumption and Sales. **Discussion**

5.3 Income / Expense Report. **Discussion**

5.3.1 Updated Well Report. **Discussion**

5.4 Finance Officer's Report.

5.5 Treasurer's Report and Recommendations. **Discussion**

5.6 September/October warrants. **Discussion/Approval**

6. MANAGER'S REPORT

- 6.1 Water loss: there were several system leaks. **Discussion**
- 6.2 District's COVID 19 response: credit card payments. **Discussion**
- 6.3 WCSD Resolution 2020.7. Certificate of Resolution for WCSD Section 125 Premium Only Plan for year ending May 31, 2021. **Discussion/ Approval**
- 6.4 Resolution 2020.7 Recognizing the Woodworth's for finding the May 2020 "Big Leak" **Present Resolution to Woodworth's . Discussion /Approval**

- 7. **WATER SERVICE PRIORITIES; TRANSFER OF WATER ALLOTMENTS.** Discussion/Action Item. Phipps to lead.
 - 7.1 Ordinance 2013-1 An Ordinance Establishing Priorities for Providing Water Service Allotments
 - 7.2 WCSD Resolution 2014-2 Transfer of Water Service Allotments **Discussion/ Approval**

- 8. **WCSD MISSION STATEMENTS.** Discussion/Action Item. Swisher to lead
 - 8.1 Draft WCSD Mission Statements **Discussion/ Approval**

- 9. **STATEMENT ON TRANSPARENCY.** Verick to lead
 - 9.1 Statement of Transparency **Discussion/ Approval**

- 10. **PRELIMINARY ANALYSIS OF WCSD WELL PRODUCTION. INFORMATION ITEM. HANKIN TO LEAD.**
 - 10.1 Variation in Sustainable Production from the WCSD's Coastal Well. **Discussion/ Approval**

- 11. **ONGOING DISCUSSION OF SRF DBP PLANNING GRANT**
 - 11.1 Update on SHN activities required to secure permits for well drilling. **Discussion**
 - 11.2 Update on progress for Well site 3 with LACO for CDP#2. **Discussion**

- 12. **TECHNICAL ASSISTANCE GRANT FROM DEPT OF FINANCIAL ASSISTANCE**
 - 12.1 Update on progress of technical assistance grant from DFA. **Discussion**

- 13. **ORDINANCE 2020-1 PROHIBITING ATV'S DIRTBIKES AND HORSES AT THE WATER TREATMENT PLANT**
 - 13.1 Ordinance prohibiting the use of ATV's Dirt bikes and Horses at the water treatment plant property. The use of which may pollute source water and two creeks and is inconsistent with the Districts use and management of the parcel and watershed. These activities have also disturbed neighboring property owners. **Discussion/ Approval**

- 14. **ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS**

- 15. **ADJOURN**

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **November 18, 2020**, and will be held via Zoom. Details will be in the agenda. This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall; 3) WCSD web pages (<https://www.westhavencsd.org/meetings>).

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities. If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.