

WESTHAVEN COMMUNITY SERVICES DISTRICT

P.O. Box 2015 (446 B 6th Ave. Westhaven) Trinidad CA 95570 (707) 677-0798 wcsd@suddenlinkmail.com



REGULAR MONTHLY BOARD MEETING AGENDA

The regular meeting of the Board of Directors of the Westhaven Community Services District will be held **Wednesday December 16th, at 6:30 p.m. Due to the coronavirus pandemic, until further notice, this and upcoming WCSD Board meetings will be held virtually using ZOOM.**

How to Attend via ZOOM:

1. By computer or cellphone:

Join Zoom Meeting at <https://humboldtstate.zoom.us/j/85357218174> Join Zoom Meeting

2. By phone (audio only):

Dial (408)638-0968. At the prompt, enter the following meeting ID code: 853 5721 8174

How to Submit Public Comment:

Members of the public may provide public comment before and during the meeting by sending email comments to the WCSD Manager at prosenblatt.wcsd@suddenlinkmail.com Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board President's discretion. If a comment is received after an agenda item is heard, but before the close of the meeting, the comment will be included as a part of the written record of the meeting but will not be read into the record during the meeting.

1. CALL TO ORDER

2. PUBLIC COMMENT

Materials related to an item on this Agenda, including materials submitted to the Board after distribution of the Board Packets, are available for public inspection in the WCSD Office at 446 B Sixth Avenue.

Members of the public are invited to comment on any matter within the authority of the WCSD.

Comments may also be offered during the discussion of any item on the agenda.

Board discussion of matters not appearing on the published agenda is prohibited by law.

3. AMEND / APPROVE ORDER OF AGENDA ITEMS

4. AMEND / APPROVE MINUTES

4.1 November 16th 2020 - Regular meeting minutes **Discussion/Approval**

5. ANNUAL ELECTION OF BOARD OFFICERS

5.1 President

5.2 Vice President

5.3 Finance Officer

5.4 Safety Committee Member

6. FINANCIAL REPORTS, DISCUSSIONS AND APPROVALS

6.1 Directors' Report – monthly billing and collections — **Discussion**

6.2 Water consumption and Sales – **Discussion**

6.3 Income / Expense Report. **Discussion**

6.3.1 Updated Well Report. **Discussion**

6.4 Finance Officer's Recommendations – **Discussion**

6.5 Treasurer's Report and Recommendations – **Discussion**

- 6.6 December's warrants – **Discussion/Approval**
- 6.7 Update on summary of Prop 84 Grant Balances —**Discussion**

7. MANAGER'S REPORT

- 7.1 Water loss: 1 significant system leak,1 customer leak **Discussion**
- 7.2 District's COVID 19 response: credit card payments. **Discussion**

8. ONGOING DISCUSSION OF SRF DBP PLANNING GRANT

- 8.1 Update on SHN activities required to secure permits for well drilling. **Discussion**
- 8.2 Update on progress for Well site 3 with LACO for CDP#2. **Discussion**
- 8.3 Subcommittee (Rosenblatt, Swisher, Hankin) report on feasibility of drilling this fall. **Discussion.**

9. TECHNICAL ASSISTANCE GRANT FROM DEPT OF FINANCIAL ASSISTANCE

- 9.1 Update on progress of technical assistance grant from DFA.-**Discussion**

10. TRINIDAD RANCHERIA REQUEST FOR WATER FROM HUMBOLDT-BAY MUNICIPAL WATER DISTRICT. Rosenblatt, Hankin lead

- 10.1 Letter from the Board of Directors of the Humboldt Bay Municipal Water District regarding the participation of the Westhaven CSD in a feasibility analysis **Discussion/Approval**

11. TRINIDAD-WESTHAVEN CSD INTERTIE

- 11.1 Communication with the City of Trinidad regarding an intertie between the Westhaven CSD and the Trinidad water system for emergency purposes such as fire, treatment plant failure or distribution system failures. **Discussion/Approval**

12. 2021 Board meeting calendar

- 12.1 **2021 Westhaven CSD regular board meeting calendar Discussion/Approval**

13. CORRECTION TO RESOLUTION 2020.2: ADOPTION OF LOCAL HAZARD MITIGATION PLAN

- 13.1 Local hazard mitigation Plan Adoption, Correction to Resolution 2020.2 passed 2020.2.12 adding to item: Adopts in its entirety "Chapter 14 the Westhaven Community Services District jurisdictional annex" adopting the specific chapter inclusive of the Westhaven CSD's plan within the LHMP **Discussion/Approval**

14. ITEMS FROM MEMBERS OF THE BOARD FOR FUTURE MEETINGS

15. ADJOURN

Regular Meetings of the Board occur on the 3rd Wednesday of the month at 6:30 Pm. The next Regular Meeting will be **January 15th, 2020**. and will be held via zoom
This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950.
Posting locations are: 1) WCSD Office; 2) Westhaven Fire Hall.and online at the Westhaven CSD website @ westhavencsd.org

The Westhaven CSD will make reasonable effort to accommodate the participation of persons with disabilities.
If you require such accommodation, contact the WCSD office at 677-0798 at least 48 hours prior to the meeting.